

2. Visit calendar

1 Visit calendar

- When a patient has been successfully added to the system the user is taken to the visit calendar for that patient. The visit calendar displays the two first visits for the patient.
- The date of the background visit is default set to the ACROSTUDY start date. Click the date if you want to change the date.
- A return visit is suggested with proposed visit date one year later. If there are more frequent titration visits or lab visits you add those by clicking the [Add visit](#) link in the visit calendar (top right corner) and selecting the type of visit in the visit administration.
- The patient header displays patient information. The Patient ID is automatically assigned by the system.
- Depending on the patient settings different forms will be available in the visit calendar.

2 Visit calendar sections

- The Visit calendar page consists of a visit dependent and a visit independent section. You access the forms by clicking the status icon. The different status icons are explained at the bottom of the page.
- The **visit dependent** section displays the scheduled visits and their forms according to patient status etc. Click the status icon to open a specific visit form.

Visit forms are sometimes grouped into a form group, for example Comorbidities. If a form group is only available on a specific visit, and that is the current visit, the form group is expanded, otherwise it is collapsed. Click the plus sign in front of the form group to view all forms in the group.

- The **visit independent** section displays the available log forms depending on patient settings. Click the status icon to open a specific log form and view or add new log entries.

PATIENT ID		GENDER Female BIRTH DATE 1965-01-01	
KR 999 00005		STATUS Active	

Visit calendar				
Show queries Add comment Add visit				
	Background	Return visit	Return visit	Return visit
Proposed date		2011-07-15		2011-07-19
Date	2010-07-15	2010-07-19	2010-09-09	< Change >
Diagnosis				
Comorbidities				
Examinations				
Treatment				
Local lab				
Additional Lab				
Oth. Examinations				
Questionnaires				
Combination Therapy				

Visit independent forms	
Adverse Event	Concomitant Medication
Somavert Treatment	SSA/DA Treatment
Pituitary Dysfunctions	Pituitary Surgery
Pituitary Radiotherapy	Pituitary Imaging
Clinical Trials	Contact Information
Central IGF-I Request	Central IGF-I

3 Visit administration

- On the Visit administration page you can initiate or plan a visit, add a new visit, change visit dates and add/remove visit forms. To administrate a visit, click the visit date in the visit calendar for a visit that has been initiated or planned or the link [<change>](#) for a visit that has not yet been initiated or planned.
- Add a new visit:** Return visits are automatically created in the calendar. As soon as a return visit has been initiated a new return visit appears in the calendar.

It is also possible to manually add other visit types in the calendar. Available visit types are:

- Return visit
 - Previous exam
 - Laboratory
 - Exit
- To add a new visit other than a standard return visit for example for titration visits, click the [Add visit](#) link in the visit calendar, select the type in the drop-down list, set status to "Initiated", select the date, finally click "Save".

The screenshot shows the 'Visit administration' form for patient KR 999 00005. The patient's gender is Female and birth date is 1965-01-01. The status is Active. The form includes fields for Visit (set to '< New visit >'), Type (set to 'Return visit'), and Description. The Status is set to 'Initiated' (radio button selected). The Module section has checkboxes for 'Examinations', 'Treatment', 'Local lab', and 'Exit', all of which are checked. A calendar for November 2010 is displayed on the right, with the 25th highlighted. At the bottom are 'Save' and 'Cancel' buttons.

PATIENT ID		GENDER	BIRTH DATE
KR 999 00005		Female	1965-01-01

STATUS Active

Visit administration

Visit: < New visit >

Type: Return visit

Description:

Status: ☐ Not initiated ☐ Planned ☒ Initiated

Module: ☒ Examinations ☒ Treatment ☒ Local lab ☐ Exit

Calendar: November 2010

Save Cancel